



Personal details

Name: Attiya Ijaz
Sex: Female
Date of Birth: 19-feb-1979
Nationality: Pakistani
Languages: English, Urdu, Hindi, Punjabi
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EDUCATION

■ M.Phil English Linguistics- September 2010

From *National University of Modern Languages (Numl)*
Islamabad, Pakistan.

Course work Grading: 3.25/4.00

Thesis Title: Code-switching and Code-mixing in
Pakistani English Novels.

■ Master of English - 2002

From *Punjab University Lahore, Pakistan.*

Grade: Second Division

■ Bachelor in Education - 2003 (1 year teacher's training course-B. Ed)

Teaching English (Practice)

Teaching Pakistan Studies (Practice)

Grade: First Division

From *Allama Iqbal Open University Islamabad, Pakistan.*

■ One year Advanced Diploma in English language and literature with TEFL) 2003

Grade: A

From *National University of Modern Languages,
Islamabad, Pakistan.*

■ Bachelor of Arts - 1999

Subjects: Journalism, Sociology

Grade: First Division

From *Punjab University, Lahore, Pakistan.*

■ **One Year Diploma in Office Management- 1997**

From Polytechnique institute for women H-8 Islamabad, Pakistan.

■ **Higher secondary school certificate-1996**

Subjects: Education, English Literature.

■ **Secondary school certificate- 1994**

Subjects: Science

EXPERIENCE

September 2011

■ Recently working as an English Lecturer in the **Department of English at Prince Sultan University College for Woman. Riyadh, KSA.**

Duties:

Teaching Reading and Writing Course 001, Preparatory Year program (PYP).

■ Worked as a Lecturer English in **Department of English language and Applied Linguistics at Allama Iqbal Open University Islamabad, Pakistan. (co-education)**

March 2008-Decemeber 2010

Duties:

Teaching Sociolinguistics and Psycholinguistics to Diploma and M.A TEFL students.

Designing and writing course books/developing course materials, level Bachelors and M.A TEFL. Wrote one course book for B.A students: "English Literature"

Course coordinator of Psycholinguistics and

Sociolinguistics (Diploma and M.A TEFL). Also of EFL in classroom and Functional English

Conducting TEFL and Research workshops and Seminars.

Conducted four workshops in Pakistani cities:

Karachi, Lahore, Faisalabad, Islamabad.

Internal Examiner viva for M.A TEFL thesis.

Worked as e-learning tutor.

Supervised SAC (self access center for English Language Teachers in Pakistan).

Designing and writing course assignments.

Developing material for TEFL students.

Planning and evaluating course contents.

Coordinating TEFL programme in all major cities of Pakistan AIOU Campuses. (Distance Learning)

■ **Worked as an English Language Teacher in Camden college London, Uk. 2005-2007**

Duties:

Teaching Adult Students:

▪ English grammar, History of British Empire, Rise of literature, Introduction to poetry, Writing skills, Reading skills, Business English.

■ **Worked as an English Lecturer at National University of modern Languages NUML, Islamabad, Pakistan. (co-education)**

2003-2005

Duties:

Teaching Masters in English Literature and Language Students.

Teaching Foundation year students.

Teaching Ielts Students

Teaching English communicative skills to military soldiers and officers from China (Peoples' Army), Korea, Saudi Arabia and Japan).

Subjects taught:

▪ Linguistics, History of English language, IELTS, Novel, Drama, Poetry, Criticism, Speaking skills, Writing skills, BBC English course books, Stylistics, Creative writing, Sociolinguistics, Phonetics and Semantics.

■ Taught at **Government College for women, Department of English, SATILITOWN RAWALPINDI-Pakistan.**

Voluntary teaching: 2 months

Duties:

Teaching English literature to graduate classes. Short stories, Prose and Essay.

■ Worked as **Part time Teacher English at Educational Complex (Dawn model school) Islamabad, Pakistan. 1999-2002**

Duties:

Teaching English to undergraduate students.

PUBLICATIONS

Conference
Presentation

Research Articles

- A Research Book published by VDM Publishers, Germany.



[www. Amazon.co.uk](http://www.Amazon.co.uk)

- **English Literature** Course Book published by Allama Iqbal University Printing Press, Pakistan.
- Research paper on **code-switching in English language Classrooms in Pakistani Universities** is due for publishing in December 2011 at Journal of Linguistics Numl.
- Paper Presented on **typology of code-switching in Spelt** (Society of Pakistani English Language Teachers) 26th International Conference, Islamabad. Pakistan.

WORKSHOPS ATTENDED

- Statistical Package Research for Social Sciences (AIU)
- Teachers Training for teaching Research (NUML),

University staff.

■ Novel Writing and an Interview with Bapsi Sidwa (Famous Pakistani Novelist From USA)---writer of Water, Ice candy man, and The Crow Eaters.

INTERNSHIPS During Studies

AERO ASIA AIRLINES (1997):

Blue area Islamabad.

WORKED AS TICKETING AND CUSTOMER SERVICES AGENT.

SHIFA INTERNATIONAL HOSPITAL(1996)

H-8 ISLAMABAD

Worked as Patient services coordinator

JAFFER BROTHERS (1995)

Blue area

Worked as Data entry operator

HOBBIES

- Writing Poems
- In process of writing my first Novel "TORN"

- Reading Books (Historical fiction), Novels

- . Traveling and Socializing

- . Web browsing, reading online documents

References

- Mrs. Robina kameran, Head of Department English, NUML. Pakistan

- Mrs. Umbreena, Assistant Prof, Department.of English, NUML. Pakistan

- Miss Noshaba Nargas, Lecturer, Qaseem University KSA
- Geeta Ramachandran (Friend), Hounslow, UK.
- Dr. Asad burjack (friend), London. UK
- Dr. Abbas (Former Colleague) London. UK
- Mr. Tk Rana Camden college London. UK
- Dr. Aslam sipra (former teacher) KAAU Jeddah. KSA
- Mr. Waqar (colleague) ELC, KAAU Jeddah. KSA
- Mr. Abdual Salam (former colleague) ELC, KAAU Jeddah. KSA
- Dr. Abdual Hafiz (Chairman, HOD) AIOU, Islamabad. Pakistan
- Dr. Umar Farooq, ELC Taif University (Friend/former colleague) KSA
- Dr. Ajmal Gulzar, ELC Taif University (Friend) KSA
- Dr. Nighat Sultana, Numl (M.Phil Supervisor) NUML. Pakistan